



# VILLAGE OF GOSHEN, NEW YORK

276 MAIN STREET, GOSHEN, NEW YORK 10924  
TEL. (845) 294-6750 • FAX (845) 294-6007  
WWW.VILLAGEOFGOSHEN-NY.GOV

## **APPLICATION TO OPERATE A SHORT-TERM RENTAL**

\*Please note: Short-term rental applications will be reviewed first, followed by a short-term rental inspection. Handing in a completed application, under no means, deems your property approved for short term rental purposes.

Date: \_\_\_\_\_

SITE DATA - SEC-BLK-LOT: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ ZONE: \_\_\_\_\_ (PERMITTED IN R-2 & R-3 ZONING ONLY W/EXCEPTION FOR PRE-EXISTING R-1 ZONE)

RENTAL PROPERTY ADDRESS:

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PROPERTY OWNER NAME & MAILING ADDRESS:

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TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

DESIGNATED AGENCY (e.g. Air B&B, VRBO) \_\_\_\_\_

RENTAL AGENT'S NAME, ADDRESS, TELEPHONE (**AVAILABLE 24 HRS A DAY**) AND EMAIL ADDRESS:

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NUMBER OF BEDROOMS ON PREMISES \_\_\_\_\_

NUMBER OF BEDROOMS BEING OFFERED TO RENT \_\_\_\_\_

IS THE PREMISES OWNER OCCUPIED? \_\_\_\_\_

IS THE PREMISES A SINGLE-FAMILY DWELLING? \_\_\_\_\_

WILL ANY ADDITIONAL PARKING SPACES BE CONSTRUCTED BETWEEN THE PRIMAY RESIDENTIAL STRUCTURE AND THE STREET? \_\_\_\_\_

WILL ANY TENANT BE SUBLEASING? \_\_\_\_\_

WHAT IS THE APPLICABLE OVERNIGHT AND DAYTIME OCCUPANCY LIMIT OF THE SHORT-TERM RENTAL? \_\_\_\_\_

IS THE PREMISES SERVED BY MUNICIPAL WATER AND SEWER? \_\_\_\_\_

**ADDITIONAL INFORMATION & REQUIREMENTS FOR SHORT TERM RENTALS:**

1. IF THE PREMISES IS NOT SERVED BY MUNICIPAL WATER AND SEWER, YOU MUST PROVIDE PROOF THAT THE ONSITE UTILITIES HAVE BEEN PROPERLY MAINTAINED AND ARE IN CONFORMANCE WITH ALL APPLICABLE STANDARDS.
2. NO MORE THAN 16 RENTAL PERMITS MAY BE ISSUED IN ONE CALENDAR YEAR FOR ANY ONE SHORT-TERM RENTAL PROPERTY.
3. ABSOLUTELY NO ILLEGAL ACTIVITY IS PERMITTED. ALL STATE AND LOCAL ORDINANCES, INCLUDING BUT NOT LIMITED TO NOISE, DISORDERLY CONDUCT AND PUBLIC NUISANCE STATUTES SHALL BE STRICTLY ENFORCED.
4. YOU MUST ALLOW THE BUILDING INSPECTOR OR HIS DESIGNEE TO INSPECT THE PREMISES UPON REASONABLE NOTICE FOR COMPLIANCE WITH THE BUILDING AND FIRE CODES.
5. YOU MUST PROVIDE A NOTARIZED STATEMENT THAT THE SHORT-TERM RENTAL PROPERTY IS OWNER OCCUPIED FOR MORE THAN 50 PERCENT OF THE CALENDAR YEAR.
6. THE PREMISES CANNOT BE RENTED FOR MORE THAN 30 DAYS UNDER A SINGLE PERMIT.

**AFFIDAVIT:**

I/WE \_\_\_\_\_ ARE THE OWNER(S) OF THE PROPERTY AT \_\_\_\_\_, VILLAGE OF GOSHEN, NEW YORK.

I/WE HEREBY SWEAR THAT I/WE HAVE READ THE SHORT-TERM RENTAL LAW PROVIDED, AND UNDERSTAND MY/OUR OBLIGATIONS AS THE PROPERTY OWNER(S).

\_\_\_\_\_  
(OWNER SIGNATURE)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(OWNER SIGNATURE)

\_\_\_\_\_  
(DATE)

STATE OF NEW YORK  
COUNTY OF \_\_\_\_\_

SUBSCRIBED TO AND SWORN TO (OR AFFIRMED) BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 202\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE

**FEES:**

Short Term Rental Registration	\$250.00
Annual Fire Inspection	\$150.00
Annual Rental Registration and Inspection	\$100.00 per unit – if property fails, then \$75.00 thereafter

**FOR OFFICE USE ONLY:**

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
INITIAL APPLICATION FEE (NON-REFUNDABLE) \$ \_\_\_\_\_ ANNUAL FIRE INSPECTION FEE: \$ \_\_\_\_\_