

Village Board Meeting  
August 11, 2025

Members present: Mayor O'Donnell, Trustees Gurda, Hand, Rouis and Wohl

Also present: Village Clerk Darby, Attorney Donovan, Interim DPW  
Superintendent Morgiewicz, and Chief Rich

---

Mayor O'Donnell called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance.

On a motion by Trustee Rouis, seconded by Trustee Gurda, the August 11, 2025 Village Board Meeting Agenda was approved as presented.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	aye

On a motion by Trustee Rouis, seconded by Trustee Gurda, the Minutes of the July 14, 2025, Village Board Meeting were accepted.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	abstain

On a motion by Trustee Wohl, seconded by Trustee Rouis, the Minutes of the July 28, 2025, Village Board Meeting were accepted.

Gurda	abstain
Hand	abstain
O'Donnell	aye
Rouis	aye
Wohl	aye

**Items of Business**

**1. Promotion of P. Sherlock**

**RESOLUTION 82 of 2025**

**A RESOLUTION PROMOTING PATRICIA SHERLOCK ON A PROVISIONAL BASIS  
TO THE POSITION OF CODE ENFORCEMENT OFFICER**

**WHEREAS**, there is a need for a full-time Code Enforcement Officer in the Building Department; and

**WHEREAS**, Mrs. Sherlock has completed training specific to code enforcement;

**NOW, THEREFORE, IT IS HEREBY,**

**RESOLVED**, that the Village Board of the Village of Goshen hereby accepts the promotion of Patricia Sherlock to the position of Code Enforcement Officer,

and it is further

**RESOLVED**, that the hiring of the above individual is specifically subject to the following:

1. An annual salary of \$75,000.00;
2. The promotion on a provisional basis shall take effect on August 12, 2025;
3. This appointment includes a maximum probationary period of 26 weeks.

Motion to adopt by Trustee Gurda and seconded by Trustee Hand. The vote was 5 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on August 11, 2025.

2. Village Court Audit

**RESOLUTION 83 of 2025**

**A RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN A PROPOSAL FROM NUGENT & HAEUSSLER, P.C., CERTIFIED PUBLIC ACCOUNTANTS FOR THE VILLAGE JUSTICE COURT AUDIT FOR THE 2024-2025 FISCAL YEAR**

**WHEREAS**, an audit of the Justice Court Department for the period ending May 31, 2024 is required per Section 2019-a of the Uniform Justice Court Act; and

**WHEREAS**, there is a fee for service that will not exceed \$3,360; and

**NOW, THEREFORE, IT IS HEREBY,**

**RESOLVED**, that Nugent & Haeussler, P.C., Certified Public Accountants, will conduct the Village Justice Court Department Audit for period ending May 31, 2025, which will not exceed \$3,360.

Motion to adopt by Trustee Rouis and seconded by Trustee Wohl. The vote was 5 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on August 11, 2025.

3. Abstract #2 of Fiscal Year 2025-2026

**RESOLUTION 84 of 2025**

**A RESOLUTION EXAMINING ABSTRACT NUMBER 2 FOR FISCAL YEAR 6/1/25 – 5/31/26 FOR CHECK NUMBERS 25644 THROUGH 25805 TOTALING \$840,089.45**

**WHEREAS**, bills as examined by members of the Board were approved in accordance with Abstract Number 1 for fiscal year 2025/2026; and

**NOW, THEREFORE, IT IS HEREBY,**

**RESOLVED**, that the following were approved:

1. Check numbers 25644 through 25805; and
2. Abstract number 2 in the amount of \$840,089.45.

Motion to adopt by Trustee Wohl and seconded by Trustee Gurda. The vote was 5 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on August 11, 2025.

Motion to adopt by Trustee Wohl and seconded by Trustee Rouis. The vote was 3 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on July 28, 2025.

4. Continuing Education for D. Tularam – Notary Public

**RESOLUTION 85 of 2025**

**A RESOLUTION TO ALLOW CONTINUING EDUCATION FOR DONNA TULARAM TO TAKE THE CLASSES AND EXAM FOR THE NEW YORK STATE NOTARY EXAM, IN THE AMOUNT OF \$154.00 PLUS MILEAGE REIMBURSEMENT**

**WHEREAS**, the Village of Goshen does not have its own Notary on staff, and there is often a need when the public seeks a notary and they have to be instructed to go elsewhere; and

**NOW, THEREFORE, IT IS HEREBY,**

**RESOLVED**, that the Village Board of the Village of Goshen hereby accepts the request for Mrs. Tularam to attend the training and sitting for the exam to become a New York State Notary

and it is further

**RESOLVED**, that the education associated with Mrs. Tularam's request contains the following:

1. Training session: \$139.00
2. Notary Exam: \$15.00
3. Estimated travel cost – 66 miles round trip x 2 (class and exam) @ \$0.70 per mile = \$92.40
  - a. Attend training session
  - b. Sitting for exam
4. Total Estimate: \$246.40

Motion to adopt by Trustee Gurda and seconded by Trustee Rouis. The vote was 5 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on August 11, 2025.

5. 8/25/25 Meeting

**RESOLUTION 86 of 2025**

**A RESOLUTION TO CANCEL THE AUGUST 25, 2025 VILLAGE BOARD MEETING DUE TO VACATION SCHEDULES**

**WHEREAS**, the Village of Goshen has a board meeting scheduled on August 25, 2025 and there are conflicts with the date due to vacation schedules; and

**NOW, THEREFORE, IT IS HEREBY,**

**RESOLVED**, that the Village Board of the Village of Goshen hereby cancels the August 25, 2025 board meeting.

Motion to adopt by Trustee Rouis and seconded by Trustee Gurda. The vote was 5 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on August 11, 2025.

Items of Discussion

1. Intermunicipal Water Connection – Village of Goshen and County of Orange

Mayor O'Donnell and Attorney Donovan shared that the County is looking to the Village of Goshen as a backup water supply to their wells at the Emergency Management Campus. The County's Emergency Management Campus is currently being fed by the

Village of Florida and the Village of Florida has requested that the County find an alternative water supply.

The request from the County to the Village of Goshen is asking whether their consultant, Delaware Engineering, can reach out to the Village's consultant to discuss the possibility of connecting with the Village of Goshen's water supply.

Deputy Mayor Wohl asked when the five-year notice was given to the County and what their rates are. Mayor O'Donnell asked Clerk Darby to do a little research to find out that information.

The Village Board all agreed that the consultants could connect with one another, however, wanted to be sure that the County paid for any costs incurred.

### **Department Head Comments**

Village Clerk Darby reported that Mrs. Tularam has transitioned to recently approved full-time position with work in the building department and clerk's office, quarterly water/sewer billing is underway, and she has spent some time on FOIL's, and thanked Chief Rich and Attorney Donovan for all of their work with FOIL's. Village Clerk Darby was happy to share that the Village had three summer interns through the Orange County Summer Internship Program who were all instrumental in the projects they worked on. In addition, the office helped with the canvass for the Code Enforcement Officer position and work continues to be done for short term rentals. Ms. Darby also reminded the board members who have not turned in their record of activities to do so as soon as possible.

DPW Superintendent Morgiewicz reported on the following that represents the major activities of the Department of Public Works from 7/26/25 through 8/11/25.

### **STREETS**

1. Yard waste collection
2. Sweep streets throughout the village
3. Parking meter maintenance and collection
4. Remove fallen tree on Golden Hill Avenue on 7/26/25
5. Remove fallen tree on Grand Street on 7/27/25
6. Mutual aid to Town of Cornwall for fiber map chip sealing
7. Muck out ditch w/ mutual aid from OCDPW (Gradall) at the Historic Track
8. Road Mowing throughout the village
9. Replace parking meters and light post from collision on 7/10/25
10. Mow fire departments and village owned properties
11. Water flower baskets and planters
12. Continue to Vac out and jet Erie Street drainage ditch
13. Continue trimming and chipping brush around Erie Street Park to prep for park renovation
14. Assemble shipment of new garbage cans
15. Replace the water pump in the square for the fountain
16. Weed whack South Street bridge and guardrail on Connector Road
17. Repair loose boards on handicap ramp @ Village Hall
18. Weed rain gardens and flower beds @ Village Hall

### **SHOP**

1. Repair dead battery in PD SS02
2. Replace left side front and rear brakes on DPW08
3. Replace left side king pin on DPW08
4. Replace left rear ABS sensor on DPW09
5. Replace oil, transmission and power steering cooler lines on PD SS01
6. Repair antifreeze leak on PD SS01
7. Replace radiator on DPW10
8. Disassemble water pump belt on Vac Truck

**WATER**

- 1. Normal operations
- 2. Water meter profiling for leaks and high usage complaints
- 3. Final water meter readings
- 4. Quarterly water meter readings
- 5. Repair water service leak @ 5 Wisner Terrace
- 6. Repair water service leak on Golden Hill Avenue

**SEWER**

- 1. Normal operations

Mr. Morgiewicz also shared that there will be work done on North Church Street at the Five Corners on 8/12/25 due to a leak being detected.

Police Chief Rich reported that the summer events such as National Night Out are going well, as are the summer concert series and there are still a few left. His department is preparing for back to school with the SRO’s being trained and the freshman BBQ at the high school. Chief Rich reminded everyone of the new law stating that cell phones are not allowed in schools this year, shared that the Interim Superintendent Tom Bongiovi is on pace with all of the schools, and would like to remind everyone that all buses now have cameras. Mayor O’Donnell asked if there will be any back-to-school notices, and Chief Rich advised that he is expecting them from AAA, who they partner with each year.

**Mayor and Trustee Comments**

Mayor O’Donnell provided an update on the Ludlum Place project: the contract was signed with TAM and work will commence by 8/25/25 and the work must be completed by October 9, 2025.

**Citizens’ Comments**

There were not any comments received from the public.

On a motion by Trustee Rouis, seconded by Trustee Gurda, the Meeting was adjourned at 7:28 pm.

Gurda	aye
Hand	aye
O’Donnell	aye
Rouis	aye
Wohl	aye