

Village Board Meeting
September 8, 2025

Members present: Mayor O'Donnell, Trustees Gurda, Hand, and Rouis

Also present: Village Clerk Darby, Attorney Donovan, and Chief Rich

Absent: Trustee Wohl and Interim DPW Superintendent Morgiewicz

Mayor O'Donnell called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance.

On a motion by Trustee Rouis, seconded by Trustee Gurda, the September 8, 2025 Village Board Meeting Agenda was approved with the modification of adding Item of Business #11.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	absent

On a motion by Trustee Gurda, seconded by Trustee Rouis, the Minutes of the August 11, 2025, Village Board Meeting were accepted.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	absent

Items of Business

1. Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RESOLUTION 87 of 2025

ADOPTING A STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

WHEREAS, the Office of the New York State Comptroller requires that elected and appointed officials must have standard work days in order to determine the correct number of days worked to report to an official in order to obtain service credit for retirement benefits; and

WHEREAS, the information is set forth on Form RS2417-A entitled "Standard Work Day and Reporting Resolution for Elected and Appointed Officials" setting forth the identity of the officials, their title, standard work day, information regarding the beginning and end date for each elected official's term of office and that each official has submitted a sample 3-month record of activities by specifying each official's ROA results; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the Village of Goshen hereby establishes the following as the standard work days and/or hours for elected and appointed officials and will report the following days to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Average Hours Reported (per month)			
<u>Elected Officials</u>										
Village Mayor	Molly O'Donnell				4/1/25-3/31/27	N	6.95			
Village Trustee	Cynthia Hand				4/2024 – 3/2026	N	0.49			
Village Trustee	Jonathan Rouis				4/1/25-3/31/27	N	1.16			
<u>Appointed Officials</u>										
Acting Judge	Amanda Brady				4/2025 – 3/2026	N	0.57			
Planning Board Member	Salvatore LaBruna				4/2025 – 3/2030	N	0.13			

RESOLVED, that the Village of Goshen Board of Trustees does hereby adopt a Standard Work Day and Reporting Resolution for elected and appointed officials as required by the New York State Comptroller’s Office and all information is specifically contained in Form RS2417-A which will be filed with the Office of the State Comptroller within fifteen (15) days after the required 30-day posting period ends.

Motion to adopt by Trustee Rouis and seconded by Trustee Gurda. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

2. Justice Court Assistance Program Grant Application

RESOLUTION 88 of 2025

A RESOLUTION ALLOWING THE VILAGE COURT TO APPLY FOR FUNDING FROM THE JUSTICE COURT ASSISTANCE PROGRAM (JCAP) DURING THE UPCOMING 2025-2026 GRANT CYCLE

WHEREAS, a notice was received from the Justice Court Assistance Program; and

WHEREAS, one of the requirements is to have a resolution authorizing the Village Court to apply for this funding; and

WHEREAS, this resolution also authorizes the Village of Goshen Mayor to sign any necessary documentation for said application; and

NOW, THEREFORE,

BE IT RESOLVED, the Board of the Village of Goshen authorizes the Goshen Village Court to apply for a JCAP grant in the 2025-2026 grant cycle up to \$30,000.00.

Motion to adopt by Trustee Gurda and seconded by Trustee Hand. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

3. Court Audit

RESOLUTION 89 of 2025

A RESOLUTION ACKNOWLEDGING THAT AN EVALUATION OF THE FINANCIAL AND ACCOUNTING PRACTICES AND PROCEDURES FOR THE PERIOD ENDING

**MAY 31, 2025 WAS CONDUCTED IN THE VILLAGE JUSTICE COURT
DEPARTMENT**

WHEREAS, an evaluation of the financial and accounting practices and procedures for the period ending May 31, 2025 is required per Section 2019-a of the Uniform Justice Court Act; and

WHEREAS, Nugent & Haeussler, P.C., Certified Public Accountants, conducted the Village Justice Court Department Audit for period ending May 31, 2025; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the Village Board of Trustees has reviewed the evaluation of the financial and accounting practices and procedures for the period ending May 31, 2025 performed by Nugent & Haeussler, P.C., Certified Public Accountants.

Motion to adopt by Trustee Rouis and seconded by Trustee Gurda. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

4. Use of Village Property – Flags for Heroes

RESOLUTION 90 of 2025

**A RESOLUTION APPROVING THE ROTARY CLUB OF GOSHEN, NEW YORK
EVENT, FLAGS FOR HEROES FROM 10/25/2025 – 11/15/2025, AND PLACING
SIGNSPROMOTING THE PROGRAM ON THE VILLAGE GREEN STARTING
SEPTEMBER 26, 2025**

WHEREAS, a complete application for use of Village Property, including the required certificate of insurance, was received by Mark Gargiulo of the Rotary Club of Goshen, New York; and

WHEREAS, the request is for an event titled, Flags for Heroes, where the community can pay tribute to the heroes in our lives; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the Village Board of Trustees approved the following:

- Sept. 26-27 Installation of ground sockets and two (2) signs on Village Green to promote the fundraiser
- Oct. 25 Flag installation
- Oct 26 Flag dedication ceremony (11am)
- Nov. 15 Removal of flags and ground sockets; and
- The application is subject to review by DPW and Police Department, including placement of signage and flags.

Motion to adopt by Trustee Gurda and seconded by Trustee Hand. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

5. Use of Village Property – Illuminate Goshen Fall Festival

RESOLUTION 91 of 2025

**A RESOLUTION APPROVING THE USE OF THE VILLAGE GREEN FOR
ILLUMINATE GOSHEN’S FALL FESTIVAL ON OCTOBER 11, 2025 WITH A RAIN
DATE OF OCTOBER 12, 2025**

WHEREAS, a letter was received from former Mayor Kyle Roddey with a request on behalf of the Board of Directors of Illuminate Goshen to hold the Fall Festival on

October 11, 2025 from 8:00 am to 5:00 pm on the Village Green, with a rain date of October 12, 2025; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the Village Board of Trustees approved the following:

- Subject to review by DPW and Police Department; and
- As this is an event with the Village of Goshen, the Village's insurance will be utilized for the COI.

Motion to adopt by Trustee Rouis and seconded by Trustee Gurda. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

6. Change Order #3 – Clarifier Rehabilitation Project

RESOLUTION 92 of 2025

A RESOLUTION TO APPROVE THE MAYOR TO SIGN CHANGE ORDER #3 FOR THE CLARIFIER REHABILITATION PROJECT FOR A CHANGE TO THE CONTRACT TIME BY 30 DAYS, WITH A COMPLETION DATE OF OCTOBER 1, 2025

WHEREAS, the Village of Goshen has awarded the Clarifier Rehabilitation Project to TAM Enterprises; and

WHEREAS, TAM has submitted a change order to increase the contract time by 30 calendar days with a completion of work by 10/1/25; and

NOW, THEREFORE, it is hereby

RESOLVED, that the Mayor be authorized to sign Change Order #3 for the clarifier rehabilitation project to extend the contract time by 30 days, with a completion date of 10/1/25.

Motion to adopt by Trustee Gurda and seconded by Trustee Rouis. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

7. Peddler's Permit Fees

Trustee Hand asked about reviewing codes from other municipalities to see if they differentiate the different types of solicitation, such as door to door vs. peddling with a cart at an event.

RESOLUTION 93 of 2025

A RESOLUTION ADJUSTING PEDDLER PERMIT FEES FOR DAILY AND QUARTERLY PERMITS, AND SETTING FEES FOR WEEKLY AND MONTHLY PERMITS

WHEREAS, prior resolutions have been approved to allow the Village Board to set and adjust fees to the Village Fee Schedule; and

WHEREAS, Local Law 6 of 1995 states, "**Sec. 14-38. - License fee.**

The fee for an application for certification pursuant to this article shall be \$100.00. This application fee shall be nonrefundable and shall not be credited to any license fee. The fee for each license issued pursuant to this article shall be \$150.00 quarterly or \$45.00 per day. **The license fee may be changed by resolution of the board of trustees.**"; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, the Village Board of the Village of Goshen approves the following fees as they relate to Peddler Permits:

Description	Current Fee	New Fee
Application Fee	\$100.00	same
Bond	\$5,000.00	same
Daily	\$45.00	\$50.00
Weekly	does not exist	\$150.00
Monthly	does not exist	\$400.00
Quarterly	\$150.00	\$600.00

Motion to adopt by Trustee Rouis and seconded by Trustee Gurda. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

8. Abstract #3 of Fiscal Year 2025-2026

RESOLUTION 94 of 2025

A RESOLUTION EXAMINING ABSTRACT NUMBER 3 FOR FISCAL YEAR 6/1/25 – 5/31/26 FOR CHECK NUMBERS 25806 THROUGH 25954 TOTALING \$846,295.31

WHEREAS, bills as examined by members of the Board were approved in accordance with Abstract Number 3 for fiscal year 2025/2026; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the following were approved:

- 1. Check numbers 25806 through 25954; and
- 2. Abstract number 3 in the amount of \$846,295.31.

Motion to adopt by Trustee Rouis and seconded by Trustee Gurda. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

9. Budget Transfer for Building Department Personnel

RESOLUTION 95 of 2025

A RESOLUTION TO AUTHORIZE A BUDGET TRANSFER IN THE BUILDING DEPARTMENT IN THE AMOUNT OF \$35,227.00 FOR THE CODE ENFORCEMENT OFFICER POSITION FOR FY 2025-2026

WHEREAS, there are times when the Treasurer must make adjustments to the adopted budget with valid reason; and

WHEREAS, a transfer is required to ensure there is a sufficient budgeted amount for the Code Enforcement Officer; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the Village Board of the Village of Goshen authorizes the Treasurer to make the following modifications to the approved budget:

- Transfer \$35,227.00 from A-3620-1010 Safety Inspection Clerk Personal Services to A-3620-1020 Safety Inspection Code Enforcement Officer Personal Services

Motion to adopt by Trustee Gurda and seconded by Trustee Hand. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

10. Cancel 9/22/25 and 10/13/25 Village Board Meetings

RESOLUTION 96 of 2025

**A RESOLUTION TO CANCEL THE FOLLOWING VILLAGE BOARD MEETINGS:
SEPTEMBER 22, 2025 DUE TO ROSH HASHANAH
OCTOBER 13, 2025 DUE TO INDIGENOUS PEOPLES’ DAY AND COLUMBUS DAY**

WHEREAS, the Village of Goshen has board meetings scheduled on September 22, 2025 and October 13, 2025, and both are holidays; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the Village Board of the Village of Goshen hereby cancels the September 22, 2025 and October 13, 2025 Village Board Meetings.

Motion to adopt by Trustee Gurda and seconded by Trustee Rouis. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

11. McNally Block Party Request

RESOLUTION 97 of 2025

A RESOLUTION TO APPROVE PROPOSED BLOCK PARTY ON MCNALLY STREET AND CRESCENT DRIVE ON SUNDAY, SEPTEMBER 21, 2025, FROM 2PM TO 5PM, WITH A RAINDATE OF SEPTEMBER 28, 2025

WHEREAS, Mrs. Terry Escobar asked the Village Board for permission to hold the 35th Annual Block Party on McNally Street and Crescent Drive; and

NOW, THEREFORE, IT IS HEREBY,

RESOLVED, that the Village Board approves the block party, with the understanding that all Village Codes and Laws will be adhered to;

and it is further

RESOLVED, that Mrs. Escobar will adhere to any conditions set forth by the Village of Goshen Board of Trustees.

Motion to adopt by Trustee Gurda and seconded by Trustee Rouis. The vote was 4 ayes to 0 nays with 0 abstentions. The Mayor declared the Resolution adopted on September 8, 2025.

Items of Discussion

On a motion by Trustee Rouis, seconded by Trustee Hand, the Village Board entered into an attorney/client privilege session where the attorney will provide legal advice to the board related to Items of Discussion at 7:21 pm.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	absent

1. Glen Arden

2. Flood Plain Development Application

On a motion by Trustee Rouis, seconded by Trustee Gurda, the Village Board approved waiving the application fees for the Flood Plain Development Application received from Orange County.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	absent

On a motion by Trustee Rouis, seconded by Trustee Gurda, the Village Board reconvened the Village Board meeting at 8:15 pm.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	absent

Department Head Comments

Village Clerk Darby reported that the boiler had been successfully installed; that she has put together a spreadsheet to track grants, which will include all departments; bi-weekly meetings for the Erie Street Park project have continued to ensure that the project stays on track; she and her staff are working on scheduling annual training, work continues to roll out information for short term rentals; and she advised board members that additional hours can be submitted for their record of activities should they wish to do another three month log.

Upcoming events include the car seat check scheduled for September 27, 2025, the Junk in the Trunk event held at the track on 9/27/25, and the Fall Festival that will take place on 10/11/25 as well as other trunk or treat events scheduled in October.

Mayor O'Donnell recognized Sgt. Kozlowski for the note of appreciation from a resident where Sgt. Kozlowski helped install a car seat, and she thanked Sgt. Keleman for his work on the Tour de Goshen event. Mayor O'Donnell shared there was a report of one cyclist that fell in the Village, and Chief Rich advised that all cyclists sign waivers and the Orange County Bicycle Club provides a certificate of insurance naming the Village of Goshen as an additional insured.

Mayor and Trustee Comments

There were not any additional Mayor or Trustee comments.

Citizens' Comments

There were not any comments received from the public.

On a motion by Trustee Gurda, seconded by Trustee Rouis, the Meeting was adjourned at 8:21 pm.

Gurda	aye
Hand	aye
O'Donnell	aye
Rouis	aye
Wohl	absent